

Current Maximum Meal Allowance

In-State Per Diem

Breakfast = \$6.00 must depart before 6:30am must
return after 11:00am

Lunch = \$7.00 must depart before 11:00am
must return after 1:30pm

Dinner = \$12.00 must depart before 5:15pm must
return after 8:30pm

Out-of-State Per Diem

Breakfast = \$7.00 must depart before 6:30am must
return after 11:00am

Lunch = \$9.00 must depart before 11:00am
must return after 1:30pm

Dinner = \$16.00 must depart before 5:15pm must
return after 8:30pm

Current Mileage Rates

If a University vehicle is available and the traveler elects to drive a personal vehicle, the reimbursement rate is 46.5 cents per mile.

If a University vehicle is available, the reimbursement rate is 46.5 cents per mile. In order to be reimbursed at 50.5 cents per mile, a statement from Transportation Services confirming the non-availability must be attached to the Travel Reimbursement voucher, TRV.