

**HEALTH PROMOTION, EDUCATION, AND BEHAVIOR**  
**Arnold School of Public Health**  
**University of South Carolina**  
**DOCTORAL STUDENT ANNUAL REPORT**  
**Academic Year \_\_\_\_\_**

**Send form with advisor's signature to HPEB Academic Programs Coordinator, Dr. Casey Goldston, by April 20 each academic year.**

Student Name:

Preferred email address:

Degree Program (i.e., PhD, DrPH):

Date/Semester of entry into the program:

Current semester and year in program (e.g., Fall 2012):

Full time (Y/N):

Doctoral Residency Course Work (18 hours within three major semesters after admission to doctoral program):

Advisor:

Program of Study/Dissertation Committee members (indicate outside member):

Primary career/Professional development goals:

**I. Course Work**

List all courses taken (by semester and year) and grade obtained; use Graduate School program of study template. Explain any incompletes and your plans to finish those courses.

**II. Qualifying Examination**

Describe where you are concerning your qualifying examination. If applicable, indicate date of successful completion.

**III. Program of Study**

Describe where you are concerning your program of study. If applicable, indicate date of program of study approval.

#### **IV. Dissertation**

Describe where you are concerning the dissertation proposal; if applicable, indicate date of proposal approval. Describe where you are concerning progress on dissertation study as applicable (after approval of proposal). Describe your immediate plans for the current term. If applicable, provide details concerning your proposal topic, committee, ethics approval, stage of data collection, analysis, write-up, anticipated proposal or defence time line, revisions, etc.

#### **V. Funding and Awards**

Describe funding, awards, and other recognition you have received since you began the doctoral program:

- a) Teaching, Graduate, or Research Assistantships completed or in progress. Provide a brief description of each activity and your role; indicate semester/ year it took place. Comment on any special initiatives (e.g., lecturing).
- b) Provide the amount of TA, GA, and RA support (i.e., hours per week) you have received from the start of your program up to and including the present semester, and for the upcoming academic year. Also indicate source (e.g., HPEB, other department, etc.).
- c) Scholarships, Traineeships, and other funding for academic (versus research expenses) support. Describe all sources you have applied for (both internal and external to the Arnold School of Public Health), whether you were successful, and the amount and terms awarded.
- d) Research. Describe information on grant proposals submitted and awarded, including title, PI, investigators, goal/purpose, submitted to/funded by, amount, and your role. Also, provide this information on funded research projects on which you worked.
- e) Awards. Describe any other awards or recognition since you began the doctoral program.

#### **VI. Scholarly Activities**

Describe your scholarly activities since you began the doctoral program.

- a) List all conference and other presentations in which you have been involved. Provide details for each (authors, title of presentation, conference or venue, date, etc.)
- b) List all published articles, abstracts and reports, as well as those in preparation or under review, in which you have participated. Provide details (authors in order, title, source, date or in press).

#### **VII. Teaching**

Describe your teaching experience and teaching development activities including:

- a) Courses in which you were the primary instructor and classes in which you served as a teaching assistant, including your role in the course. Include course number and name, class size, and semester/ year. Also list guest lectures or other teaching related activities you have provided; describe host class or other setting;
- b) Participation in the Center for Teaching Excellence's Preparing Future Faculty program;
- c) Name of teaching mentor on the HPEB faculty, if applicable; and
- d) Date and brief results of classroom teaching observation, if applicable.

**VIII. University, Community and Professional Service**

Describe service provided in the following categories **since you began the doctoral program:**

- a) University service (e.g., serving on committees and providing leadership in student organizations);
- b) Community service (e.g., services to community organizations or groups, volunteer service, etc.); and
- c) Professional service (e.g., active involvement in professional organizations, reviewing abstracts, etc.).

**IX. Other Comments/Clarifications**

Provide any other comments you feel would be helpful to your advisor or the graduate director in evaluating your progress in the graduate program and advising you in this regard.

Signature of Graduate Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Faculty Advisor: \_\_\_\_\_ Date: \_\_\_\_\_